

# Survey on diversity, inclusion and respect at the workplace

Report of the results - Annexes

## Annex I Process & data protection



#### Creation of the survey

- The questionnaire for this survey was drawn up by the SG Task Force on Equality Secretariat, DG HR Diversity and Inclusion Office, and the EEAS Resources Management department.
- Staff associations and staff representatives were consulted in the preparation of the survey.
- It was created in EU Survey and available in 3 languages (English, French, German).
- The survey was launched on 10/03/2021 and was open until 31/03/2021.
- The survey was sent by email to all staff of the European Commission (including in delegations and representations), of the 6 executive agencies and of the EEAS (including in delegations, but excluding locally hired staff): in total 46,521 people.
- It was also accessible through the *Commission en Direct* article published on the Commission's intranet on 10/03/2021.

## Data protection 1/3

- Data protection measures were put in place in collaboration with the Data Protection Officers of the Commission, EEAS and executive agencies, as well as with the Commission Legal Service. The European Data Protection Supervisor was also informed.
- A data protection impact assessment was drawn up as well as a data protection note, accessible to all respondents. A summary of these documents was displayed on the first page of the survey.
- The following measures were taken to ensure confidentiality and data protection for respondents:
  - The survey was made totally anonymous in EU Survey, no technical data was collected. All data was stored in the EU Survey servers, stored and protected within the Commission's servers.
  - A functional mailbox was specifically created to manage the survey. Only 2 people (the data processors) had access to this.

#### Data protection 2/3

- The following measures were taken to ensure confidentiality and data protection for respondents (continued):
  - Respondents had to give consent for the treatment of their replies before they started the survey. Each question was optional with the possibility to choose 'prefer not to say'.
  - Respondents had the possibility of updating or revoking their consent at any time, with their unique confirmation ID (generated automatically and randomly by EU Survey) either themselves while the survey was open, or by contacting the functional mailbox.
  - Only the data processors had access to the survey data, which was password protected. A connection log was automatically created in EU Survey and checked regularly.



## Data protection 3/3

- The following measures were taken to ensure confidentiality and data protection of the respondents (continued)
  - The data downloaded for analysis purposes (e.g. in Excel) were stored on an ad hoc folder on the Commission's drive which was only accessible to the data processors. All documents stored in this folder were password protected.
  - The data collected was anonymised (i.e. the information provided was proofread by the data processors to remove personal data such as names or dates that could lead to an individual's identification) and aggregated where the number of respondents of a given group were too few and could lead to an individual being identified.
  - The retention period was limited to 3 months (instead of the usual 1 or 2 years for other surveys): all the personal data collected was deleted manually on 01/07/2021 from the EU Survey servers and on the working documents downloaded. Data were automatically deleted from the back up servers of EU Survey one month later.

## Analysis of the survey

- The survey data were analysed only by the two data processors. The analysis was done totally internally.
- The free text comments and the self-identification responses were manually sorted by the data processors and assigned to usable categories.
- Demographics of the respondents (e.g. place of work, age band, employment status) were compared against data for the EEAS and Commission from Sysper, in order to identify possible over or under representation of groups of respondents.



## Annex II Questionnaire of the survey





## Survey on diversity, inclusion and respect at the workplace

Fields marked with \* are mandatory.

## SURVEY ON DIVERSITY, INCLUSION AND RESPECT AT THE WORKPLACE

This survey is addressed to all staff of the Commission, the European External Action Service (EEAS) and the executive agencies.

#### WHY THIS SURVEY?

The European Union is founded on the values of freedom, equality, democracy, respect for human dignity and the rule of law. These values guide EU legislation, policies and actions to advance equality and non-discrimination in the Union.

As an employer, the Commission has already gone a long way in fostering non-discrimination and equality, as required by the Staff Regulations. Going beyond mere compliance with the rules, in 2017, the Commission adopted a Diversity and Inclusion Strategy with a view to attracting and selecting a more diverse workforce and fostering an inclusive work environment. Furthermore, the Commission intends to revise its harassment prevention policy set out in 2006 in order to strengthen its commitment to a respectful w o r k

In the same vein, since 2017, the European External Action Service (EEAS) has been implementing recommendations by the Gender and Equal Opportunities Task Force, a Strategy on Gender and Equal Opportunities (2017) and the related roadmap in order to foster a fair, diverse and enabling environment[1].

The present survey is a key part of the determination set out in President von der Leyen's Political Guidelines to pursue a Union of Equality. The EU civil service draws on the wealth of talent, experience and creativity of our staff with different backgrounds from all over the EU. Citizens from across the EU must

be able to identify with and feel appropriately represented in and by the EU civil service. The Commission and the EEAS aim to further increase their diversity to reflect the richness of EU society better.

Against this backdrop, this survey aims to offer better insights into staff members' experience and views on diversity and inclusion. It covers all key aspects of non-discrimination (as per article 19 of the TFEU: age, sex, sexual orientation, disability, religion or belief, racial or ethnic origin). Its results will feed into the revised Commission diversity and action plan and enrich the EEAS new Diversity and Inclusion strategy respectively. Moreover, the survey also contains a few additional questions to help understand to what extent you consider that the organisation's workplace is safe, respectful, and free of harassment. These results will feed into the revision of the harassment prevention policy at the Commission.

The results of the survey will also become a benchmark for measuring trends over time.

Completion of the survey will take approximately 15 minutes. It will remain open until 24/03/2021.

The survey is managed jointly by DG HR, the HR services of the EEAS and of the executive agencies and by the Secretariat of the Task Force on Equality. Participation is voluntary and you may also choose to which questions you wish to reply.

[1] The EEAS has been developing other initiatives and policies in the area of equal opportunities, including an EEAS Disability Policy and Roadmap, as well as anti-harassment policies to ensure that the EEAS is an inclusive workplace.

#### PERSONAL DATA PROTECTION

In conducting this survey we observe the rules and conditions of Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions.

The security, confidentiality and anonymity of any data provided will be fully respected. Please note that the survey is designed to be anonymous: it will not be possible to trace a reply back to an individual from the data provided. The survey will not ask for your identification, nor collect technical information (IP address, EU login). However, it cannot be excluded that in certain cases the data provided may allow for an indirect identification of a respondent by cross checking the replies.

The data controller has designated 2 persons in charge of the survey (1 from DG HR and 1 from the Secretariat of the Task Force on Equality) who will be **the only ones with access to your replies**. They will aggregate the raw data in order to guarantee full anonymity. The aggregated and anonymised results of the survey will be analysed jointly by DG HR, by the HR services of the EEAS and of the executive agencies and by the Secretariat of the Task Force on Equality.

The data controller guarantees that security, confidentiality and anonymity will be respected. As for any survey, respondents have the **possibility to access**, **edit or delete their data** at any time until the end of the retention period (3 months after closing date of the survey). This can be done directly in the EU Survey tool as long as the survey is open, or by contacting the data controllers after the survey is closed. You can find more details in the Data Protection Note on the right side of this page.

Your participation in the survey is voluntary. Likewise, you are free to choose not to reply to specific questions by selecting the 'Prefer not to say' answer. Furthermore, there are free text fields where you can

provide further information on specific questions if you wish so. To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.

For further information, please contact EC-DIVERSITY-AND-INCLUSION-SURVEY@ec.europa.eu

- \*By deciding to participate in the survey and to reply to specific questions, you provide your explicit consent for the collection and processing of your data under all precautions described here above and in the data protection note.
  - Yes, I confirm that I have read and understood the above and I wish to participate in the survey. Start the survey by clicking on the button "Next".
  - No, I do not want to participate in this survey. Leave the survey by clicking on the button "Submit"

Please note that an EU Survey session is **refreshed every 60 minutes**. In order to avoid risking to be "timed out" and losing your responses, DIGIT recommends that you **keep the box "save a back up" ticked** (at the top of this page), or that you **save a draft from time to time** (on the right side of the page).

#### Your details

These details are necessary to aggregate the results of the survey by various categories and perform a sectorial analysis. They will not be used to identify individuals.

#### \*What is your employment status?

- Official
- Contract Agent
- Temporary Agent
- Trainee or Junior Professional in Delegation
- Seconded National Expert
- External staff (eg intérimaire, intra-muros)
- Prefer not to say

#### \*What is your function group/position?

- AD and equivalent, CA function group IV
- AST and equivalent, CA function group III

AST-SC and equiv	alent, CA function group II
CA function group	l
Other	
Prefer not to say	
*Do you have team man	agement responsibilities?
Yes, as senior or n	niddle manager
Yes, as deputy hea	ad of unit, head of sector, team leader or equivalent
No No	
Prefer not to say	
*Where do you work?	
In the Commission	(DGs, Services, Offices)
In the EEAS in Bru	ssels (Headquarters)
In an executive age	ency
In the Commission	representation in a Member State
In a delegation (Co	mmission)
In a delegation (EE	AS)
Prefer not to say	
*How many years have	you been employed by your current organisation?
0 to 5 years	
6 to 10 years	
11 to 15 years	
16 to 20 years	
21 to 25 years	
More than 25 years	3
Prefer not to say	
*How old are you?	
Less than 30	
<sup>©</sup> 30 to 39	
40 to 49	
<sup>©</sup> 50 to 59	
60 and above	
Prefer not to say	

Female
Male
Other
Prefer not to say
*Do you identify yourself as a LGBTIQ person?
For the purpose of this survey by LGBTIQ persons we mean persons:
• who are attracted to others of their own gender (lesbian, gay) or any gender (bisexual);
<ul> <li>whose gender identity and/or expression does not correspond to the sex they were assigned at birth (trans, non-binary);</li> </ul>
• who are born with sex characteristics that do not fit the typical definition of male or female (intersex);
• and others, whose identity does not fit into a binary classification of sexuality and/or gender (queer)
Yes
O No
Prefer not to say
If you wish so, please specify how you would identify yourself as LGBTIQ
person (optional)
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.
*Do you identify yourself as a person with a racial or ethnic minority background in your Member State?
© Yes
© No
Prefer not to say
If you wish so, please specify how you would define your racial or ethnic origin (optional)

To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not

include any information that would make another staff member identifiable.

\*What is your gender?

*Do you identify yourself as belonging to any religion or belief?
Why do we ask? The European Union guarantees freedom of religion and belief. While it is mostly invisible to others, discrimination based on religion and belief is an important ground for discrimination.  Yes
No Prefer not to say
1 Total Hot to day
If you wish so, please specify which religion or belief (optional)
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.
*Do you have a dependant (e.g. child or partner) with a disability or a delay in
development hindering their activities?
© Yes
© No
Prefer not to say
If you wish so, you may explain how your organisation could support you in the specific needs raised by this situation (optional)
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.
*Do you have a disability ?
Persons with disability include those who have a long-term physical, mental,
intellectual or sensory impairment(s), which in interaction with various barriers may
hinder their full and effective participation in society on an equal basis with others.
Yes, I have a disability
No
No, but I have a short term or temporary impairment
Prefer not to say
Disability and special needs

The UN Convention on the Rights of Persons with Disabilities recommends collecting information and data to enable formulation and implementation of policies giving effect to this Convention.

Your answers to the questions below will help estimate a share of colleagues with a disability and assess the implementation of the current arrangements and, finally, they will contribute to designing further measures with a view to enabling staff with disability thrive in the workplace and exercise their rights fully.

*Please indicate the type of disability you have (several answers possible)
Physical disability
Intellectual or sensory impairment
Visual impairment
Hearing impairment
Psychosocial disability
Other
Prefer not to say
* Is your disability visible to the others?
Yes
No
Prefer not to say
* At work, have you asked to benefit of an entitlement as person with a
disability?
Yes, and I am also officially registered in a Member State as person with disability
Yes, because my disability appeared at work (e.g.: accident) and the Medical Service assessed it
Yes, my initial request for recognition of disability was accepted, but its status has to be reassessed regularly
Yes, but I only asked to my direct hierarchy who knows me and my specific situation
Yes, but my request for official recognition it was not accepted
No, because I do not need specific accommodation
No, because I do not want to ask for official recognition as a person having a disability
No, I did not know it existed

Prefer not to say

\*Do you know that you have the right to ask for reasonable accommodation of your workplace according to your specific needs (several answers possible)?

Article 1d(4) SR establishes that a staff member with a disability can ask for "reasonable accommodations" to be made to the work place or to the working methods in order to be able to carry out the essential functions of the job: "Reasonable accommodation, in relation to the essential functions of the job, shall mean appropriate measures, where needed, to enable a person with a disability to have access to, participate in, or advance in employment, or to undergo training, unless such measures would impose a disproportionate burden on the employer." Yes, for my office Yes, on IT tools (e.g. software, internal websites, documents...) Yes, with communication tools (e.g. phone, email, video conference tools) Yes, in the work building (e.g. lifts, escalators, toilets, meeting rooms...) Yes, on other facilities linked to the office (e.g. car park, canteen, security checks...) Yes, for adapted hours or adapted work conditions No Prefer not to say \*Did you request reasonable accommodation to be made to your workplace or to the working methods? Yes and I obtained everything I requested Yes, but I only obtained some of what I requested No. my work environment is already fully accessible No, I do not need reasonable accommodation No. I did not dare to request No. I did not know I could ask for reasonable accommodation, but if I had known I would have asked Prefer not to say \* What type of reasonable accommodation did you (or would you) request (several options possible)? at least 1 choice(s) Work-related accommodation (adapted work hours or tasks...)

IT tools for better accessibility (software and / or material)

Assistive technologies
Communication tools (e.g. text phone, braille machine)
Personal assistant, sign language interpreter
Accommodation to be made in the work building (e.g. lifts, escalators, toilets, car park, canteen, security checks, etc.)
Facility for my office (e.g. special desk, specific location of your office)
Other (e.g. no cleaning services in your office, adapted air conditioning or heating)
Prefer not to say
*According to you, is the provision of reasonable accommodation a barrier fo your job mobility?
© Yes
No
Prefer not to say
Please make suggestions for possible improvements (optional)
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.

#### Please rate your interactions and services provided by the following actors:

-							
	1. Very satisfied	2. Satisfied	3. Neutral	4. Not so satisfied	5. Not satisfied	Prefer not to say	Not applicable
* Medical Service (Commission)	0	0	0	0	0	0	0
* Medical Service (EEAS)	©	0	0	0	0	0	0
* Single entry point for disability issues and/or Social Support - Individual Financial Aids Service	0	•	•	•	•	•	•
* Account Management Centre (AMC)	0	0	0	0	0	0	0
* Local HR Business Correspondent teams	0	0	0	0	0	0	0
* OIB/OIL	0	0	0	0	0	0	0
* PMO	0	0	0	0	0	0	0
* RCAM / JSIS	0	0	0	0	0	0	0
* European School of Administration	0	0	0	0	0	0	0

* EPSO	0	©	0	0	0	0	0
* Travel agency (MIPS)	0	0	0	0	0	0	0

## Please rate your perception of the accessibility of the following IT tools and online services:

	1. Very satisfied	2. Satisfied	3. Neutral	4. Not so satisfied	5. Not satisfied	Prefer not to say	Not applicable
* SYSPER	0	0	0	0	0	0	0
* EU Learn	0	0	0	0	0	0	0
* RCAM/JSIS online	0	0	0	0	0	0	0
* Staff Matters Portal	0	0	0	0	0	0	0
* IT Helpdesk	0	0	0	0	0	0	0
* Intranet of your organisation	0	0	0	0	0	0	0
* EUROPA website	0	0	0	0	0	0	0
* Online training sessions	0	0	0	0	0	0	0

If you have any other comments or suggestions related to disability and the role of your organisation for more inclusion of people with disabilities, please feel free to share them with us (optional). To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable. Your experience and views of diversity and inclusion In this part, we inquire about your perception of diversity and inclusion within the Commission, the EEAS and the executive agencies. Are you aware of your organisation's actions related to diversity and inclusion (the Commission's Diversity and Inclusion Strategy and related Action Plan or the EEAS Strategy on Gender and Equal Opportunities and the Task Force implementation roadmap)? I have never heard of it I have heard of it, but I don't know what it entails I am aware of it and I am familiar with the content Prefer not to say \*Have you followed trainings in the area of diversity and inclusion since you joined your current organisation? Yes Yes, focusing on the internal diversity and inclusion policy Yes, focusing on the external aspects of diversity and inclusion opportunity No, but I would be interested to O No

Please rate the following statements about diversity of your organisation according to your perception:

Prefer not to say

	Agree	Slightly agree	Neutral	Slightly disagree	Disagree	Prefer not to say
* I consider that my organisation is sufficiently diverse in terms of age	0	0	0	0	0	0
* I consider that my organisation is sufficiently diverse in terms of gender	0	0	0	•	•	•
* I consider that my organisation is sufficiently diverse in terms of sexual orientation	0	0	0	•	0	0
* I consider that my organisation is sufficiently diverse in terms of disability	0	0	0	0	0	0
* I consider that my organisation is sufficiently diverse in terms of religion or belief	0	0	0	•	0	0
* I consider that my organisation is sufficiently diverse in terms of racial or ethnic origin	0	0	0	•	0	0

## Please rate the following statements about the importance given to diversity by your organisation:

	Agree	Slightly agree	Neutral	Slightly disagree	Disagree	Prefer not to say
* I consider that my organisation makes efforts to create a diverse and inclusive worplace as regards age	0	0	0	0	0	•
* I consider that my organisation makes efforts to create a diverse and inclusive workplace as regards <b>gender</b>	0	0	0	•	0	•
* I consider that my organisation makes efforts to create a diverse and inclusive workplace as regards sexual orientation	0	0	0	0	0	•
* I consider that my organisation makes efforts to create a diverse and inclusive workplace as regards disability	0	0	0	0	0	0

* I consider that my organisation makes efforts to create a diverse and inclusive workplace as regards religion or belief	0	0	0	0	0	©
* I consider that my organisation makes efforts to create a diverse and inclusive workplace as regards racial or ethnic origin	0	•	•	•	•	©

#### Please rate the following statement according to your perception:

	Agree	Slightly agree	Neutral	Slightly disagree	Disagree	Prefer not to say
* At work, I feel that I am  personally respected, valued and that I have the same opportunities as others, irrespective of my personal characteristics.	•	•	•	•	•	•
* At work, I feel that <b>everybody</b> are respected, valued and have the same opportunities irrespective of their personal characteristics.	0	•	0	•	0	•
* At work, inappropriate attitudes and jokes related to age, gender, sexual orientation, disability, religion or belief, ethnic or racial origin, are not tolerated.	0	0	0	•	•	0
* My management is committed to an inclusive and equal treatment of all staff members, and fights any discrimination in all of its forms.	0	0	0	0	0	©

* In the last 5 years, have you observed behaviours, remarks or decisions in
your workplace which made someone (including yourself) feel discriminated
or unequally treated?

	Ν	lo
--	---	----

Yes

Yes and I generally speak out

Yes but I generally do not react

No, but I know of precise cases

Prefer not to say

*Please specify on which ground (several answers possible):
Disability
Gender
Sexual Orientation
Age
Religion or belief
Racial or ethnic origin
Other
Prefer not to say
Do you want to specify or give examples (optional)?
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.
*In the last 5 years, have you or any of your visitors faced accessibility
barriers in one or several buildings of your organisation?
barriers in one or several buildings of your organisation ?  Yes
barriers in one or several buildings of your organisation ?  Yes Yes, partially
barriers in one or several buildings of your organisation ?  Yes Yes, partially No
barriers in one or several buildings of your organisation ?  Yes Yes, partially
barriers in one or several buildings of your organisation ?  Yes Yes, partially No
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say
barriers in one or several buildings of your organisation ?  Yes Yes, partially No Prefer not to say  * Please specify on what (several answers possible)
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say  * Please specify on what (several answers possible)  Access to building (lift, escalator, toilets, entrance doors)
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say  *Please specify on what (several answers possible) Access to building (lift, escalator, toilets, entrance doors) Access to meeting rooms/offices
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say  *Please specify on what (several answers possible)  Access to building (lift, escalator, toilets, entrance doors) Access to meeting rooms/offices Access to IT tools
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say  *Please specify on what (several answers possible) Access to building (lift, escalator, toilets, entrance doors) Access to meeting rooms/offices Access to IT tools Other
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say  *Please specify on what (several answers possible) Access to building (lift, escalator, toilets, entrance doors) Access to meeting rooms/offices Access to IT tools Other Prefer not to say
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say  Please specify on what (several answers possible) Access to building (lift, escalator, toilets, entrance doors) Access to meeting rooms/offices Access to IT tools Other Prefer not to say  Please specify (optional)
barriers in one or several buildings of your organisation?  Yes Yes, partially No Prefer not to say  Please specify on what (several answers possible) Access to building (lift, escalator, toilets, entrance doors) Access to meeting rooms/offices Access to IT tools Other Prefer not to say  Please specify (optional) To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not

Have you refrained from applying to a job vacancy, a new project or some training because of one or more personal characteristics you may have?
© Yes
No
Prefer not to say
*Please specify on which ground(s)
Age
Gender
Sexual orientation
Disability
Racial or ethnic origin
Religion or belief
Any other reason
Prefer not to say
Please specify the other reason (optional)
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.

## Please rate the following statements according to your level of agreement. $\underline{\text{Wit}}$ $\underline{\text{h my colleagues}}, \dots$ :

	Agree	Slightly agree	Neutral	Slightly disagree	Disagree	Prefer not to say	Not Applicable
* I feel comfortable talking about issues related to my age	0	0	0	0	0	0	0
* I feel comfortable talking about issues related to my gender	0	0	0	0	0	0	0
* I feel comfortable talking about related to my sexual orientation	0	0	0	•	0	0	©
* I feel comfortable talking about related to my disability (if any)	0	•	•	•	•	•	•
* I feel comfortable talking about issues related to my religion or belief	0	0	•	•	0	0	•
* I feel comfortable talking about issues related to my racial or ethnic origin	0	•	0	0	0	0	•

## Please rate the following statements according to your level of agreement. $\underline{\text{Wit}}$ $\underline{\text{h my hierarchy}}, \dots$ :

	Agree	Slightly agree	Neutral	Slightly disagree	Disagree	Prefer not to say	Not applicable
* I feel comfortable talking about issues related to my age	0	0	0	0	0	0	0
* I feel comfortable talking about issues related to my gender	0	0	0	0	0	0	0
* I feel comfortable talking about issues related to my sexual orientation	0	•	0	•	•	0	0
* I feel comfortable talking about issues related to my disability (if any)	0	0	0	0	0	0	0
* I feel comfortable talking about issues related to my religion or belief (if any)	0	•	0	•	0	0	0
* I feel comfortable talking about issues related to my racial or ethnic origin	0	0	0	0	0	0	0

*You said you (slightly) disagree, can you please specify why (several
answers possible)?
Fear of negative impact on career (promotion, mobility, new projects etc.)
Fear of negative impact on everyday work (harassment, limited inclusion etc.)
Fear of negative impact on my private life
Fear of being stereotyped
I just want to keep my private and professional life strictly separated
Other
Prefer not to say
Please specify (optional)
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.

## Have you ever requested from your organisation any special arrangement specifically linked to your ...

	Yes, and there was no problem	Yes, and I had to convince my hierarchy	Yes, but I was refused	No, I would not dare to ask	No	Prefer not to say	Not applicable
* age (e.g. adapted working conditions, specific training)	0	0	0	0	0	0	0
* gender (e.g. adapted working conditions, specific training, paternity leave, medical intervention linked to transgender)	•	©	0	•	©	©	•
* sexual orientation (e. g. adoption of a child, same gender marriage, parental leave)	0	•	0	0	0	0	•
* disability, if any (e.g. adapted working conditions, adapted missions)	•	•	•	0	0	0	•
* religion or belief, if any (e.g. days off for a religious celebration, special diet, praying room/space)	0	•	•	0	0	0	•

*Would you report a discrimination or lodge a complaint based on a
discriminatory behaviour (several answers possible)?
Yes
Yes, but I would not know how to
Yes, but not formally (eg only orally or only to colleagues)
No, as I am not sure what is considered discriminatory or not
No, it is not worth reporting because most of times it is just a joke / it is just once / it is not a big deal
No, I would be afraid of the negative consequences for myself or my colleagues
No, I do not think actions would be taken anyway
No, if it is not me who is impacted by the discrimination, because it is not my
business
□ No
Other
Prefer not to say
Please specify (optional)
*Do you feel you are sufficiently informed and accompanied to ensure
*Do you feel you are sufficiently informed and accompanied to ensure diversity, inclusion and non-discrimination in your team(s)?  Yes
*Do you feel you are sufficiently informed and accompanied to ensure diversity, inclusion and non-discrimination in your team(s)?
*Do you feel you are sufficiently informed and accompanied to ensure diversity, inclusion and non-discrimination in your team(s)?  Yes  Yes but only on some aspects of diversity and not on others
*Do you feel you are sufficiently informed and accompanied to ensure diversity, inclusion and non-discrimination in your team(s)?  Yes Yes Yes but only on some aspects of diversity and not on others No
*Do you feel you are sufficiently informed and accompanied to ensure diversity, inclusion and non-discrimination in your team(s)?  Yes Yes Yes but only on some aspects of diversity and not on others No Prefer not to say

#### Please rate the following statements about harassment according to your perception:

	Agree	Slightly agree	Neutral	Slightly disagree	Disagree	Prefer not to say
* I feel that my organisation takes the matter of prevention and fight against psychological harassment seriously	0	•	0	•	•	•
* I feel that my organisation takes the matter of prevention and fight against <b>sexual harassment</b> seriously	0	0	0	0	0	•
* I know how to obtain information on support and procedures to address psychological and sexual harassment at my workplace	0	•	0	•	•	0

Would you accept to answer additional questions to help us understand better to what extent you consider that the organisation's workplace is safe, respectful, and free from harassment (+/- 5 minutes)?

Yes
162

No

#### Respect at the workplace

The European Commission, the EEAS and the executive agencies are strongly committed to ensuring a respectful and harassment-free work environment. The information collected in this part of the survey will help us better understand how respectful and safe our workplace is. At the Commission, the results of the survey will help to design a comprehensive strategy on harassment prevention and at the EEAS, the results of the survey will feed into the continuous review process of the EEAS anti-harassment policy. The outcome will also serve as a basis for monitoring trends over time.

The Staff Regulations calls on staff to "refrain from any form of psychological or sexual harassment". Psychological harassment is defined in the Staff Regulations as "…any improper conduct that takes place over a period, or is repetitive or systematic and involves physical behaviour, spoken or written language, gestures, or any other acts that are intentional and that may undermine the personality, dignity or physical or psychological integrity of any person. Sexual harassment is defined as, "…any conduct relating to sex which is unwanted by the person to whom it is directed and which has the purpose or effect of offending that person or creating an intimidating, hostile, offensive, or disturbing environment."

The 2006 Commission decision "on protecting the dignity of the person and preventing psychological harassment and sexual harassment", which also applies to the EEAS since its establishment in 2011,

defined specific behaviours that may qualify as either psychological or sexual harassment. These behaviours are listed respectively in Questions 2 and 4 below.

#### Conflicts at the workplace

- \*In the last 5 years, have you experienced a conflict situation, i.e. a dispute, a disagreement or a difficult one-off situation with a member of your team, your line manager or with another colleague?
  - Often
  - Sometimes
  - Seldom
  - Almost never
  - Never
  - Prefer not to say

#### Psychological harassment

In the last 5 years, have you personally experienced or witnessed any of the following behaviours that occurred in the course of, were linked with, or arose at work over a period, were <u>intentional</u>, <u>repetitive</u>, <u>or systematic</u>?

	Yes, I experienced that behaviour	Yes, I directly witnessed that behaviour	No, I did not experience nor witness that behaviour	Prefer not to say
* Offensive or degrading comments, particularly in public, bullying, antagonism, pressure, offensive behaviour	•	•	•	0
* Refusal to communicate	0	0	0	0
* Degrading remarks related to your competences	0	0	0	0
* Threatening remarks	0	0	0	0
* Being set unrealistic work objectives	0	0	0	0
* Not being given work at all or being given work that does not correspond to my post	0	0	0	0
* Being isolated, set apart, excluded, rejected, ignored, disparaged, or humiliated	0	0	0	0

#### If you have witnessed or experienced any other kind of psychological harassment at the workplace, please specify if you wish so (optional)

To ensure anonymity of the replies, please do not include information that will identify yourself, you must also not
include any information that would make another staff member identifiable.

#### \*Thinking of your most recent experience, who carried out this behaviour?

- my direct manager
- another member of the management team
- a colleague from my unit or DG
- a colleague from another DG or institution
- a group of colleagues
- an external (e.g. expert, visitor)
- other
- prefer not to say

#### Sexual harassment

In the last 5 years, have you personally experienced or witnessed any of the following behaviours that occurred in the course of, were linked with, or arose out of work:

	Yes, I experienced that behaviour	Yes, I directly witnessed that behaviour	No, I did not experience or directly witnessed that behaviour	Prefer not to say
* A promise of some kind of reward in return for sexual favours, or a threat of reprisal if you rejected such a request	0	0	0	0
* Coarse or suggestive remarks, sexual innuendo	0	0	0	0
* Crude and obscene language and gestures	0	0	0	0
* Exaggerated and insisting compliments on how you look	0	0	0	0
* Unwanted physical contact	0	0	0	0
* Voyeurism or exhibitionism	0	0	0	0

* Use of pornographic material	0	0		0
If you have witnessed or experie	enced any of	ther sexual	harassment be	haviour
at the workplace, please specify	if you wish	so (optiona	l)	
To ensure anonymity of the replies, please do include any information that would make anoth			ntify yourself; you mus	st also not
include any imormation that would make anothi	er starrinerriber it	Dentinable.		
Thinking of your most recent ex	nerience w	ho carried o	ut this behavio	ur2
my direct manager	perience, w	no carried c	dt tills bellavio	ui :
another member of the mana	gement tean	า		
a colleague from my unit or D	•	•		
a colleague from another DG		1		
a group of colleagues		•		
an external (e.g. expert, visito	or)			
other	·· /			
prefer not to say				
*You said you experienced (at lea	ast) one of t	hose behav	ours of psycho	ological
or sexual harassment. Did you s	eek assista	nce within y	our organisatio	on?
Yes				
No				
Prefer not to say				

## Please rate your interactions and the help provided by the following actors of the Institutions.

	Very satisfied	Somehow satisfied	Neutral	Not so satisfied	Not satisfied	Did not know about their existence or role	Not applicable	Prefer not to say
* Confidential Counsellors in my organisation	0	0	0	0	0	0	0	0
* Mediation service of my organisation	0	0	0	0	©	0	0	0
* Investigation and Disciplinary Office of the Commission (IDOC)	0	•	0	0	©	©	©	©
* Commission service in charge of requests for assistance (Article 24 of the Staff Regulations) – HR.E2	•	•	•	•	•	•	•	•

* Medical service	0	0	0	0	0	0	0	0
Commission service in charge of harassment prevention policy – HR.E3	©	©	0	•	•	0	0	•
* Commission Security Directorate – HR.DS	•	•	0	•	•	0	0	0
* BA.HR directorate in the EEAS	0	0	0	0	0	0	0	0
* BA.01 in the EEAS	0	0	0	0	0	0	0	0
* Anti- harassment coordinator in the agencies	0	0	0	0	0	0	0	0
* My line manager or another member of management team	•	©	0	•	•	©	•	0
* HR Business Correspondent team in my DG	0	0	0	0	0	0	0	0
*								

HR unit in my agency	0	0	0	0	0	0	0	0
* Staff union representative	0	0	0	0	0	0	0	0
* Other (please explain)	0	0	0	0	0	0	0	0

* How would you describe your situation now (several answers possible)?	
$^{\square}$ I am satisfied with action taken to address the behaviour I experienced	
Some action was taken and the situation was partly addressed	
The conflict or harassment has stopped	
The organizational culture at my workplace allows this kind of behaviour to	
continue	
I moved to another team to avoid the behaviour	
I felt like I was punished for reporting the problem	
Other	
Prefer not to say	
Please specify if you wish so (optional)?	
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also no include any information that would make another staff member identifiable.	ot
motade any information that would make another stan member identifiable.	
*Could you please say why you did not seek assistance (several answers	
possible)?	
I did not know I could seek assistance, or how I could do it	
I was feeling uncomfortable to report any of those behaviours	
I was afraid of a negative impact on my career	
I was afraid of a negative impact on everyday work (bullying, harassment or limited inclusion)	ſ
I do not trust the services and procedures aimed at addressing those	
behaviours	
Other	
Prefer not to say	
Diagon anguify if you wish as (antional)	
Please specify if you wish so (optional)  To ensure anonymity of the replies, please do not include information that will identify yourself; you must also n	not
include any information that would make another staff member identifiable.	101
According to you, what is the effectiveness of the following actions to	
develop and preserve a respectful workplace?	

	Very effective	Somehow effective	Neutral	Not so effective	Not effective	Prefer not to say
* The organisation making clear which behaviours are unacceptable or inappropriate in the workplace	0	0	0	0	0	•
* Managers addressing swiftly unacceptable or inappropriate behaviours in the workplace	0	0	0	0	0	0
* Compulsory training on conflict resolution for all staff with management responsibilities	0	©	0	0	•	•
* Compulsory training on harassment prevention for all staff	0	0	0	©	0	0
* Encouraging early, informal ways to resolve conflicts	0	0	0	0	0	0
* Develop recourse to the mediation service	0	0	0	0	0	0
* Raising staff's awareness on what different behaviours may constitute harassment and where to find help or information	0	0	0	0	0	0
* Effective disciplinary procedures	0	©	0	0	0	0

If you have any other comments or suggestions related to the efforts your organisation could undertake to develop and preserve a respectful workplace, please feel free to share them (optional).

70	ensure anonymity of the replies, please do not include information that will identify yourself; you must also not
in	clude any information that would make another staff member identifiable.

#### Going Further with Diversity and Inclusion

In this part, we encourage you to comment on and suggest further measures with a view to fostering diversity and inclusion.

#### According to you, what is the effectiveness of the following measures in advancing diversity and inclusion:

	1. Very effective	2. Effective	3. Neutral	4. Not so effective	5. Not effective	Prefer not to say
* Publicity of EU careers targetted at all sectors of EU population	0	0	0	0	0	0
* Different selection models	0	0	0	0	0	0
* Mandatory trainings on unconscious bias	0	0	0	0	0	0
* Optional trainings on unconscious bias	0	©	0	0	0	0
* Promotion of role models visibly championing equality, diversity and inclusion	0	0	0	0	0	0
* Conferences and workshops to exchange on various aspects of non-discrimination (in particular, on racial and ethnic origin or on religion and belief)	•	0	0	•	•	0
* More frequent coverage of diversity issues in the Commission internal and external communication	0	0	0	0	0	0
* Mentoring, including reverse mentoring, programmes	0	0	0	0	0	0
Conference and selection     panels better reflecting staff     diversity	0	0	0	0	0	0

#### Would you like to propose other measures to advance diversity and inclusion? (optional)

To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not
include any information that would make another staff member identifiable.

In order to advance diversity and inclusion in the EU workforce, would you agree to provide in future diversity and inclusion survey(s) more personal (and still anonymous) details about ... ?

	Agree	Neutral	Disagree	Prefer not to say	Not applicable
* Your sexual orientation	0	0	0	0	0
* Your disability (if any)	0	0	0	0	0
* Your religion or belief	0	0	0	0	0
* Your racial or ethnic origin	0	0	0	0	0
* Any other ground	0	0	0	0	0

P	lease	specify	ı (or	otior	ıal\
•	icasc	Specify	, (Ob	,,,,	ıuı

To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not
include any information that would make another staff member identifiable.
le addition to the major Conservade of discrimination listed in Aut 40 of the
n addition to the main 6 grounds of discrimination listed in Art. 19 of the
TFEU (gender, age, sexual orientation, disability, religion and belief, racial or
ethnic origin), if you think of another type of discrimination amongst the
workforce, please write it below (optional):
, ,
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.
include any information that would make another staff member identifiable.

- \*When you decided to apply for a position in the EU Institutions or agencies, was the anti-discrimination, diversity and inclusion policy of the EU Institutions part of your decision?
  - Yes, and it played in favour of my decision
  - Yes, but it did not play in favour of my decision
  - No, I did not know about it
  - No, I did not think about it
  - Prefer not to say
- \*Would you recommend your organisation as an employer of choice regarding diversity, inclusion and respect at work?
  - Yes, totally
  - Yes, for some aspects only
  - Not really

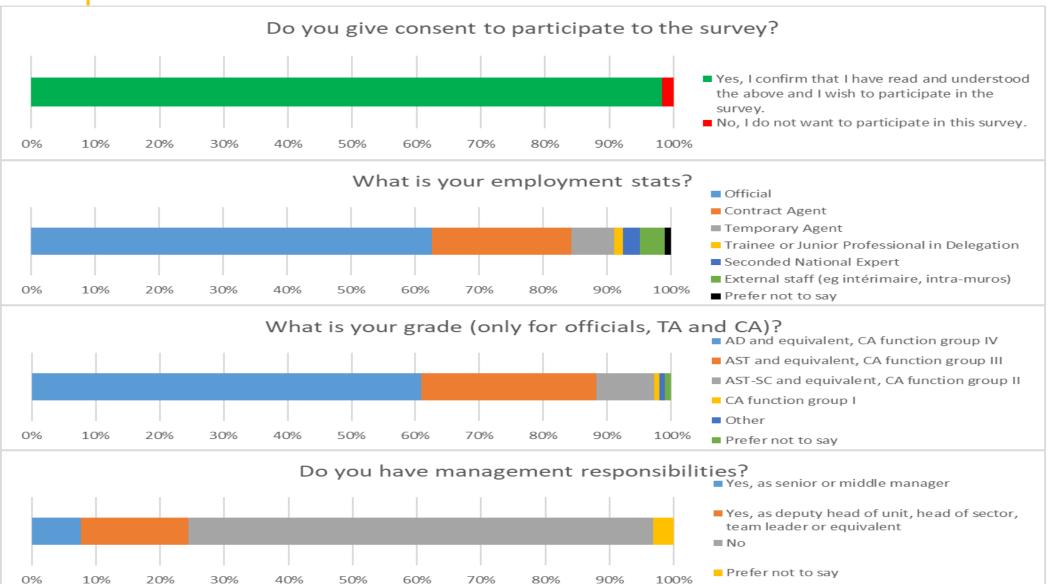
Not at all	
Prefer not to say	
Please specify (optional)	
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.	)t
f you have any other comments or suggestions related to the efforts your	
organisation makes to advance diversity and inclusion in the workforce,	
please feel free to share them with us (optional).	
To ensure anonymity of the replies, please do not include information that will identify yourself; you must also not include any information that would make another staff member identifiable.	)t
Thank you for taking the time to complete this diversity and inclusion survey! You have helped us monito	r
our ongoing commitment to equal treatment, according to individual's merits only!	

Please now click on "Submit" to finish the survey.

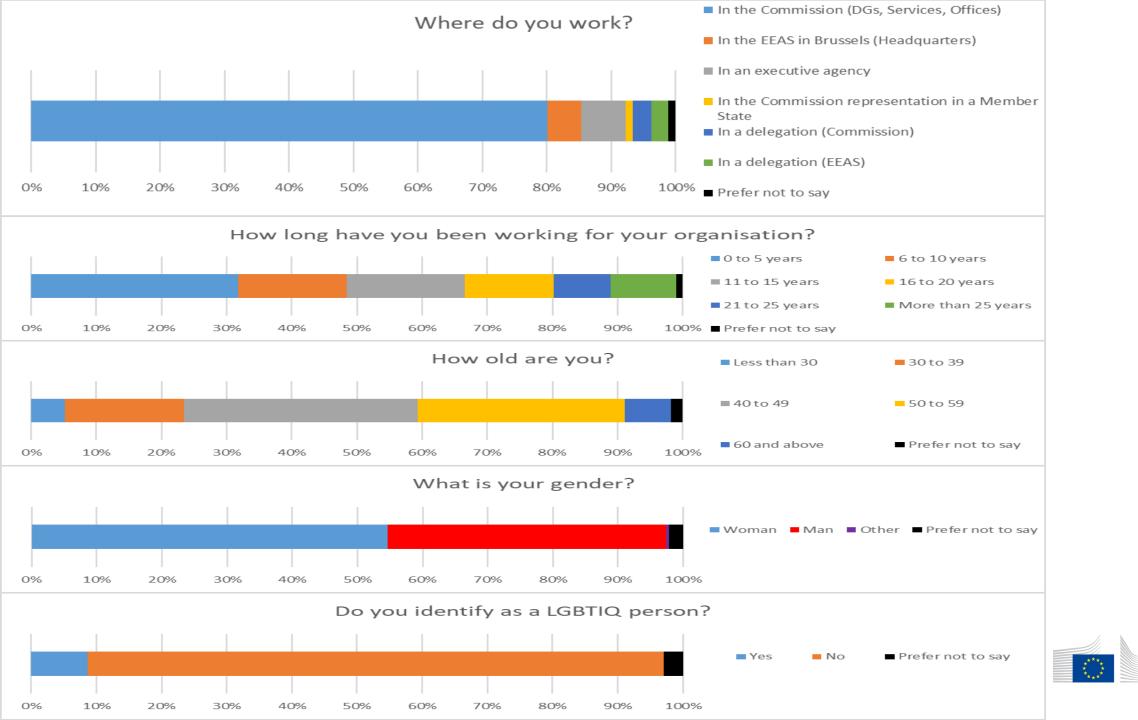
# Annex III Responses to all questions



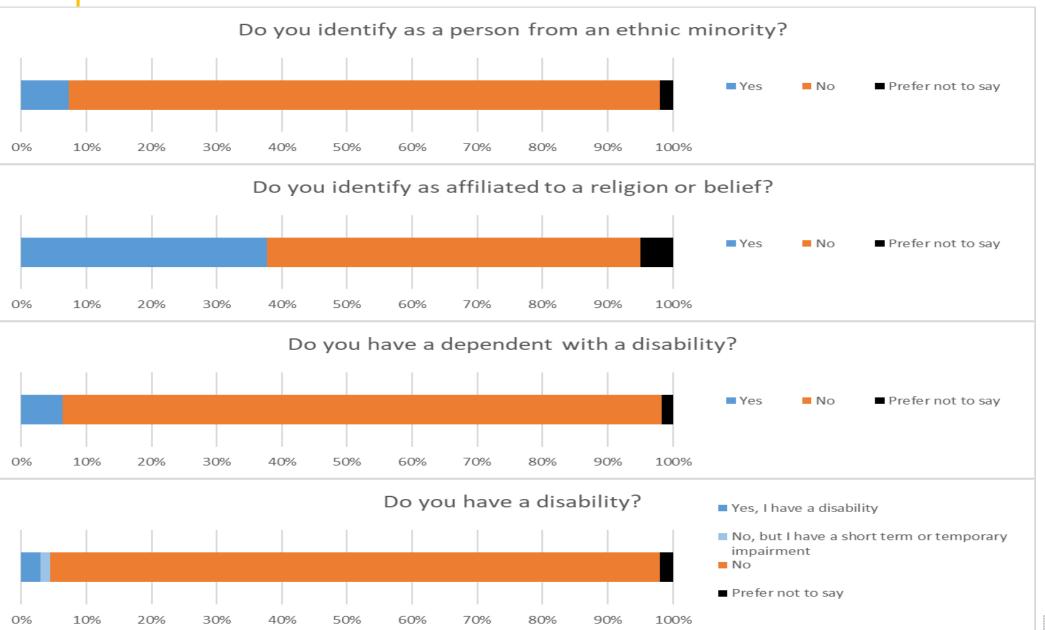
## Section 1 – demographics







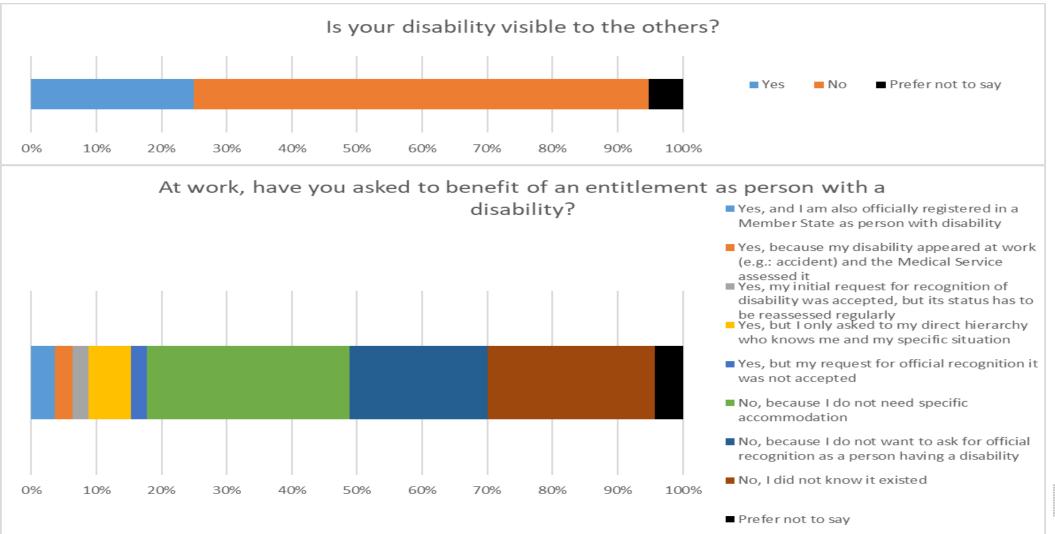
European Commission



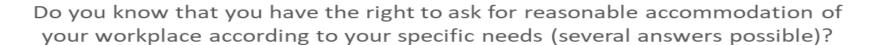


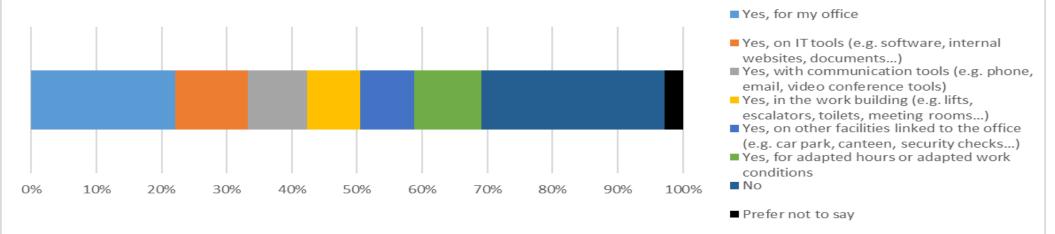
## Section 2 – disability

Questions of this section were only asked to respondents who identified themselves as having a disability

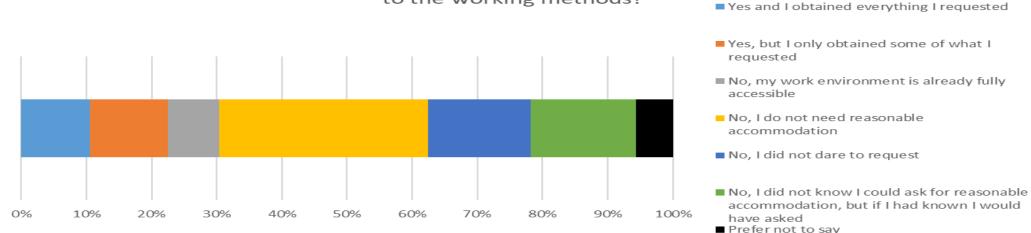




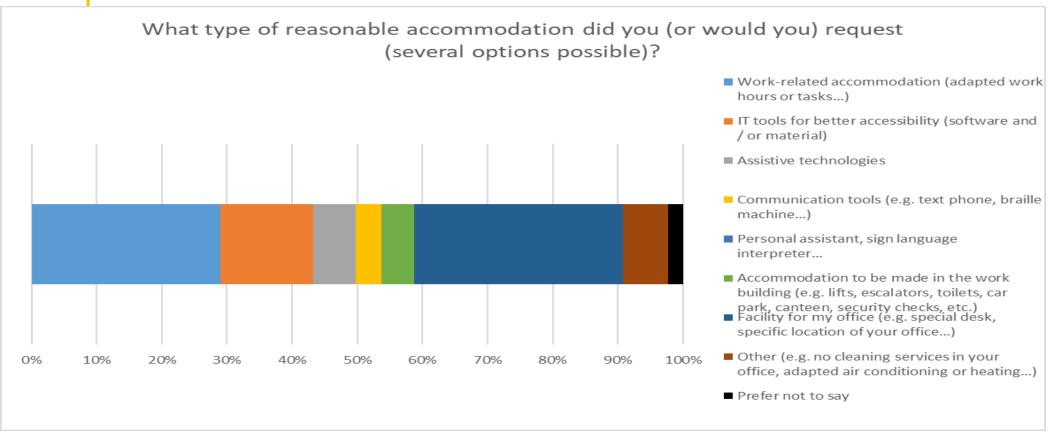


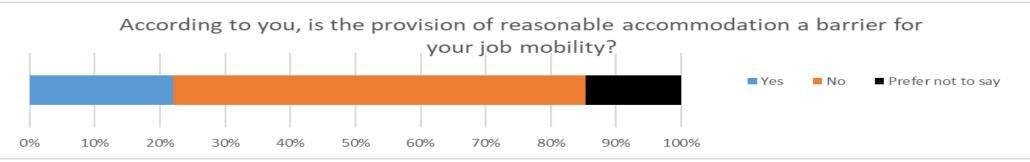




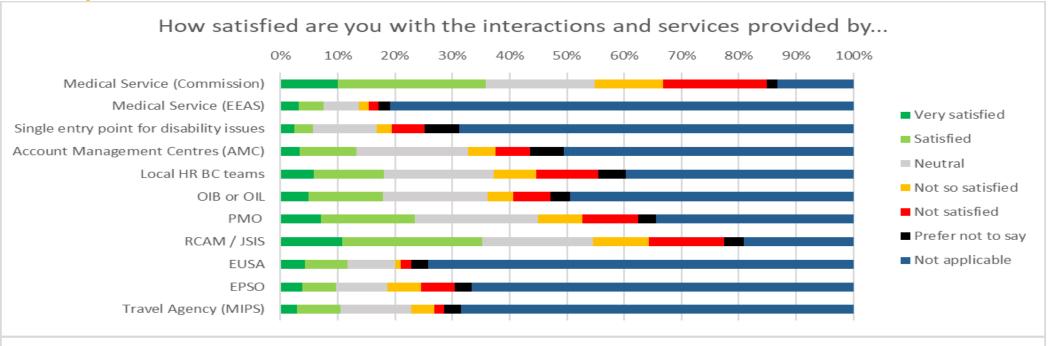


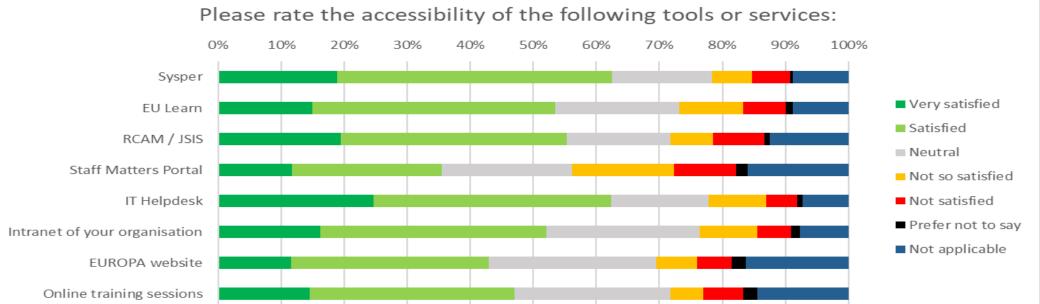






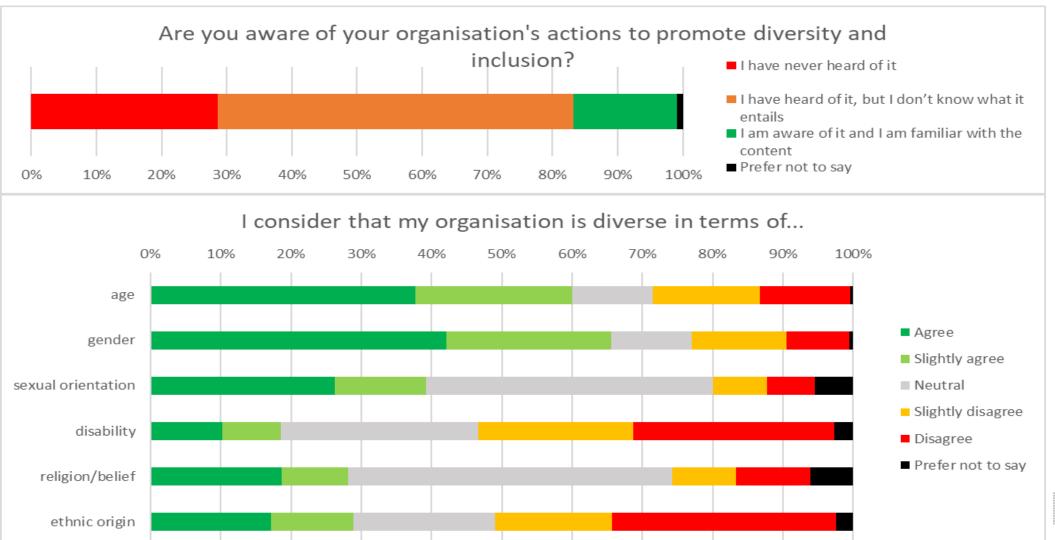




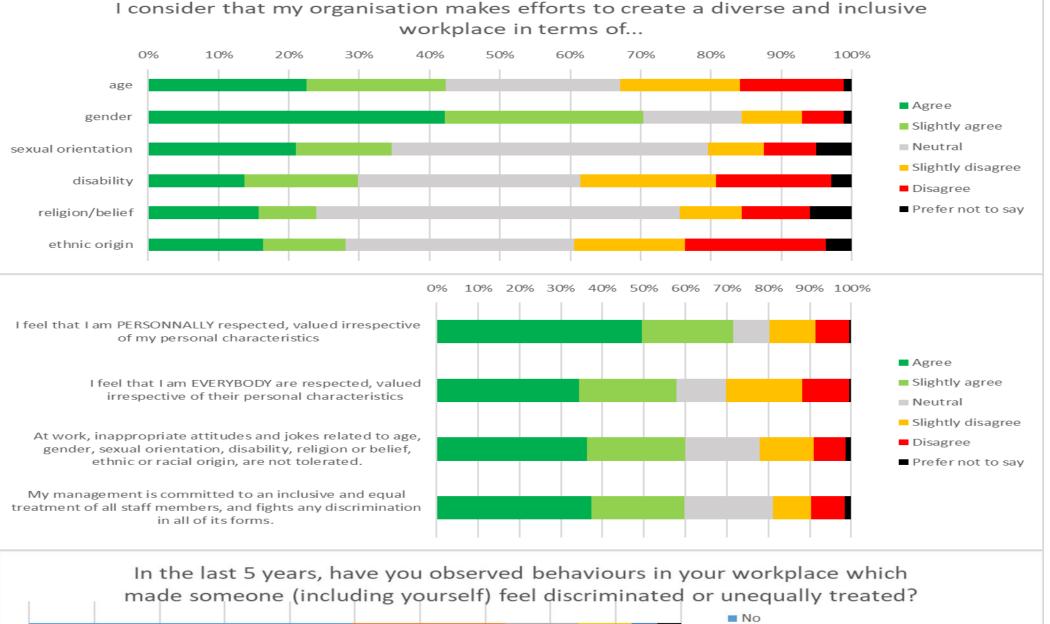




# Section 3 – Perception of diversity and inclusion







10%

20%

30%

40%

50%

60%

70%

80%

90%

100%

Yes

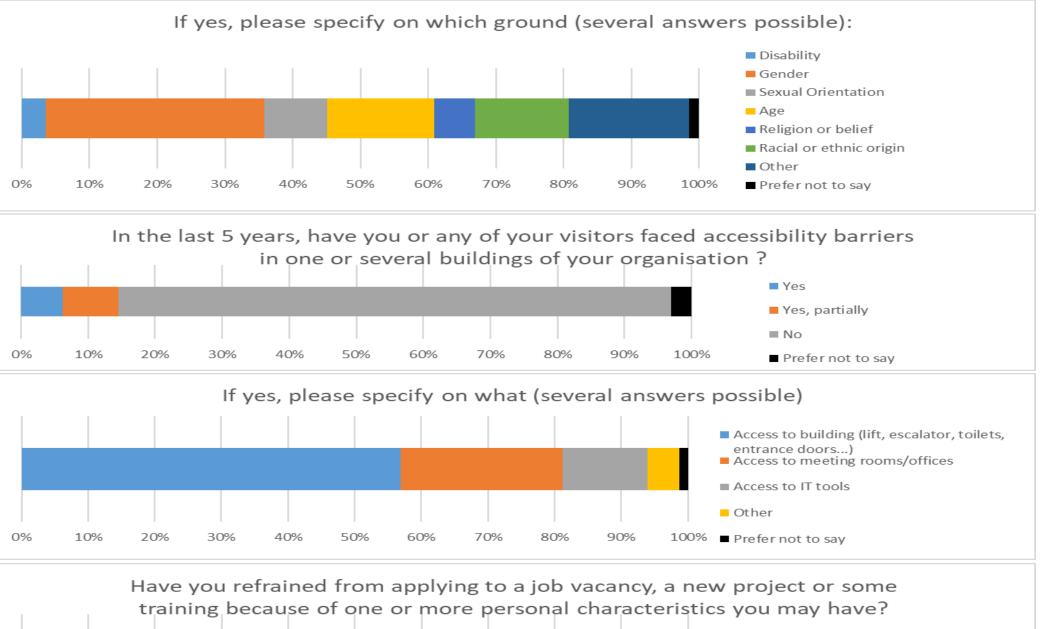
■ Yes and I generally speak out

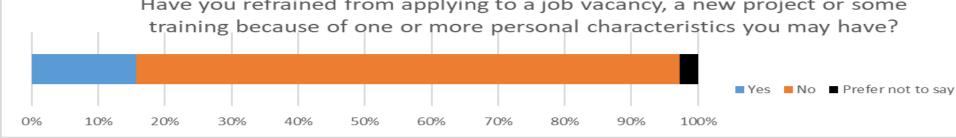
Prefer not to say

Yes but I generally do not react

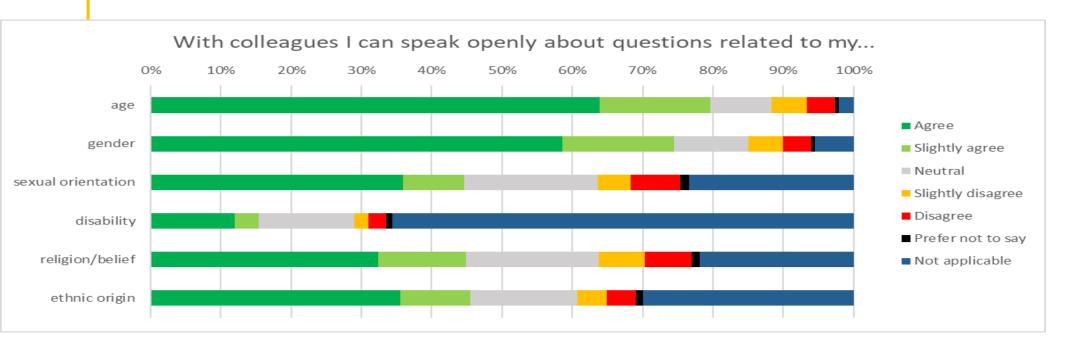
■ No, but I know of precise cases

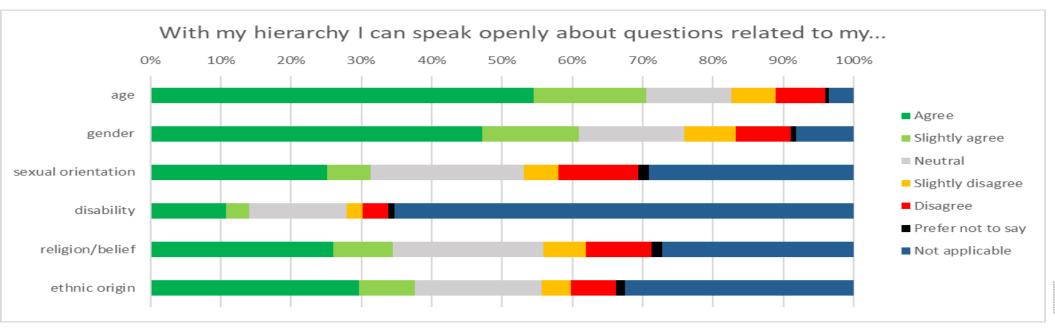




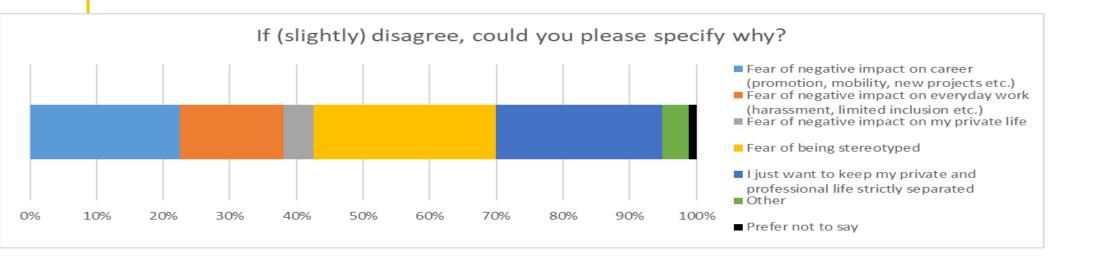






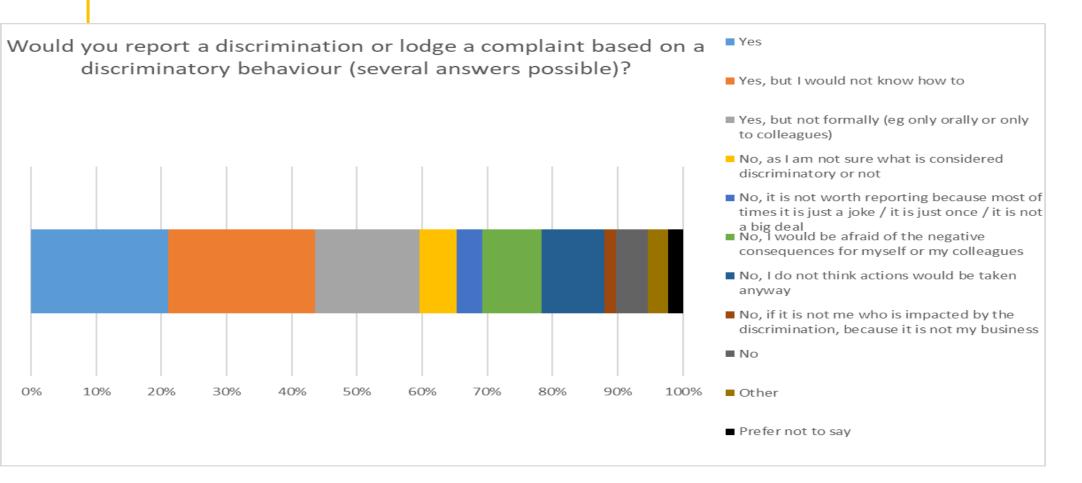


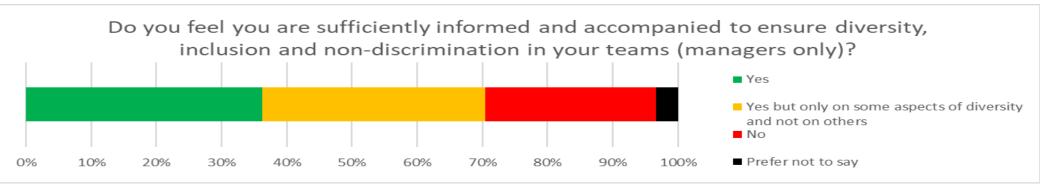








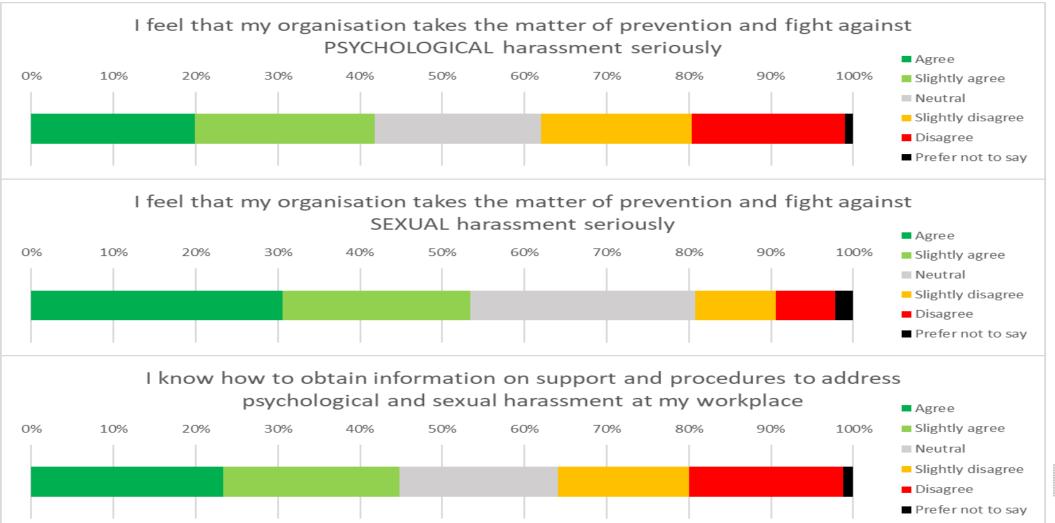






#### Section 4 – respect at the workplace

These are the 3 general questions related to respect at the workplace. The responses to the questions specific to this section will be presented separately.





#### Section 5 – looking forward

